Dear Doctor/Professor/Mr/Ms,

  I am writing to apply for a summer internship from July to October at your research group. I'm a third year International Relations student at Giresun University in Turkey. I’m really impressed from your works. I have some academic/working experience that I gained during my studies at Giresun University and I strongly believe that working with you/at your institution will improve my skills and experience a lot. That would also be a good oppurtunity to improve my English and learn new techniques and experiences. I have applied to Erasmus+ Internship exchange program at my institution. They will pay my travel and personal expenses during my stay.I would be grateful if you would consider my application and give me a chance to work within your group/at your institution.

 I am attaching my CV for your consideration.

Looking forward to hearing from you.